

Constitution of the Brunswick and North Kite Residents' Association, Cambridge

1. The Association shall be known as the Brunswick and North Kite Residents' Association (BruNK).
2. The aims of the Association shall be to safeguard and promote the interests of residents in the area, in particular in matters concerning, but not restricted to, planning, transport, traffic arrangements, the environment and the community life of the area.

3. Objectives of the Association

To bring residents together to obtain their views on a wide range of issues affecting the area;

To advocate those views to various agencies/bodies delivering services in the area;

To give residents a voice in the decision-making processes that affect them. In particular to appoint representatives to the Committee to express that voice.

Membership

4. Membership of the Association is open to all residents living within the area covered by the Association.
5. The area covered by the Association is Maids Causeway and Newmarket Road up to the junction with Elizabeth Way/ East Road; the side roads to the north of Maids Causeway/ Newmarket Road as far as Midsummer Common; the side roads to the south of Maids Causeway/Newmarket Road as far as the northern boundary of the Grafton Centre; Willow Walk and the north side of New Square.
6. The Association shall be empowered to levy such membership fee as the Committee from time to time recommends the amount to be ratified each year at the AGM.

The Committee

7. The policy and general management of the affairs of the Association shall be directed by the Committee which shall consist of not less than six members and, except as specified in paragraph 9, not more than fifteen. A quorum for the purposes of the Committee shall be not less than four members. Should the number of members on the Committee fall below six at any time during the year, additional members may be co-opted onto the Committee by the remaining members to fill the vacancies until the next AGM.

8. Membership of the Committee shall be determined annually at the Annual General Meeting (AGM). Where more than 15 members of the Association wish to stand for the Committee, arrangements shall be made at the AGM for an election to take place to select the Committee members.

9. Where it appears to the Committee to be in the interests of the Association to do so, individuals with particular qualifications or skills may be co-opted on to the Committee for specified periods, even where this has the effect of temporarily increasing the number of members of the Committee to more than fifteen.

10. A Chairman, Vice-Chairman, Secretary and Treasurer, and any such additional officers as the Committee shall from time to time determine, shall be elected from amongst the members of the Committee at the AGM. Existing officers shall be eligible for re-election.

Meetings

11. The AGM shall normally be held in April. Notice of the meeting shall be circulated to residents at least 10 days before the meeting. The AGM shall receive a report from the Committee of its activities, including a statement of accounts.

12. A request for a further General Meeting shall be made in writing to the Secretary and shall carry the signature of at least ten residents. It should state the reasons for calling it. The Committee may also call a General Meeting. A notice of the General Meeting and its purpose shall be circulated to residents at least 10 days before the meeting.

13. The Committee shall meet as necessary throughout the year. The date of the next meeting to be decided before the end of each meeting. Minutes of the proceedings shall be kept and circulated to all Committee members and such other persons as the Committee decides.

14. The Committee shall have the power to appoint individual Committee members to represent the Association in meetings with other organisations and bodies.

Changes to the Constitution

15. Changes to the Constitution may be made at the AGM or at a special meeting called for that purpose. Proposed changes must be submitted to the Secretary in writing not less than 20 days before the AGM or the special meeting. Changes must be agreed by at least two-thirds of members present and voting at the meeting.

Finance

16. All monies raised by or on behalf of the Association (including any grants from outside bodies) shall be applied for the aims of the Association. The Treasurer shall keep proper accounts of the finances of the Association and make a report available at every Committee meeting. The Committee shall agree all financial transactions.

17. The funds of the Association shall be managed through a bank or building society account. Cheques written on behalf of the Association must bear the signature of two members of the Committee, one of whom must be an office holder.

Dissolution

18. The Association may be dissolved at a special meeting called for that purpose. Notice of the meeting shall be circulated to members at least 10 days before the meeting. Dissolution of the Association shall only take effect if agreed by two-thirds of the members present and voting at the meeting. Any assets remaining after meeting liabilities must be distributed among local charities or community organisations nominated by that meeting. Any money received via funding bodies should be returned to the funders in accordance with their funding criteria. On dissolution, any documents belonging to the Association shall be disposed of in a manner agreed by that meeting.